

Privacy Policy

We are committed to protecting the confidentiality and privacy of the information entrusted to us. We adhere to applicable Data Protection Regulations, including the New Swiss Federal Act on Data Protection (nFADP). Please review this Privacy Notice to understand your rights, the personal data we collect, and how we use and safeguard it.

This website is operated by Amizelle Swiss Management LLC. The following Privacy Notice outlines the processing of personal data for our clients, employees of our clients, suppliers, attendees of Amizelle Swiss Management events, and visitors to our website.

For information on the processing of personal data, please refer to the details provided below.

Privacy notice

1. Personal Data We Collect and Purposes of Processing

- (1) Application as an Employee or Intern:** if you apply for a job or internship with us, we will request personal data from you. The information we request may vary depending on the position you are applying for and typically includes: applicant master data (such as title, name, date of birth, address), application data (such as CV, references, appraisals), and contact data (e.g., telephone numbers, email address). In addition to this required information, you may choose to provide us with additional details.
- (2) Application as a Client:** to ensure optimal resource allocation, we require certain information, such as your name and contact details.
We process the personal data you provide internally. We may also contact you via email notifications and other announcements, requesting additional information or updating you about your application status.
- (3) Legal Basis:** Processing is necessary to take steps at the request of the data subject prior to entering into a contract.

2. Involvement of Third Parties and Data Recipients:

Third parties are not involved and your data is processed solely by Amizelle Swiss Management LLC.

3. Retention Period for Personal Data:

We will retain your personal data for as long as necessary for the purpose for which it was collected or as required by applicable laws, regulations, or contractual agreements. We may anonymize or delete personal data that is no longer needed. Anonymized data may be used for statistical purposes.

4. Changes to This Privacy Notice:

This privacy statement was last updated in April 2024. We reserve the right to update it at any time by publishing an amended version. The updated privacy statement will take effect from the date of revision. Therefore, we recommend reviewing this privacy statement periodically to stay informed about how we protect your information.

